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## Focus Group Protocol — Supervisors

### Introductions: Self & Group

- A. Distribute the “Skills for Success” handout
    - A. Go over it briefly
    - B. Note that it’s for reference throughout our session
  - B. Distribute the “Some Skills of Effective Supervisors” sheet
    - A. Ask participants to check the applicable column for each skill
    - B. Tabulate the results
    - C. Prioritize the tabulated results for discussion
  - C. Work through the prioritized list:
    - Ask: “If you had a training program to improve performance in that skill, what specific topics would you want to have included?”
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### Skills for Success Focus

- Q.1 Which of the Skills for Success are important in your work?
- Q.2 What changes do you see coming in the future that will likely require further training?
- Q.3
  - a. In which Skills for Success areas would you like to see additional training (either for yourself or others)?
  - b. For each skill area, what specific topics would you like to have included?
- Q.4 What other types of training would you like to see offered?